

Code Of Conduct Policy

Optimum Choice code of conduct sets the minimum standards for how our organisation as a provider of choice carries out our business in line with the NDIS support and services.

Optimum Choice Code of Conduct Policy specifically states and enforces that all personnel:

- Act with respect for individual rights to freedom of expression, self determination and decision making in accordance with applicable laws and conventions
- Respect the privacy of participants with disabilities
- Provide support and professional service in a safe and competent manner with care and skill
- Act with honesty transparency and integrity
- Promptly take steps to raise and act on concerns about matters that may impact the quality and safety of the services and support provided to our participants
- Take all reasonable steps to prevent and respond to all forms of violence against and exploitation, neglect and abuse against our personnel or participants
- Take all reasonable steps to prevent and respond to sexual misconduct
- Report to Optimum Choice Management immediately, **ANY** incident, accident, near miss, breach of any policy or procedure immediately. Whether related to other workers or participants

Date / /